

National Portal for Transgender Persons

Department of Social Justice and Empowerment

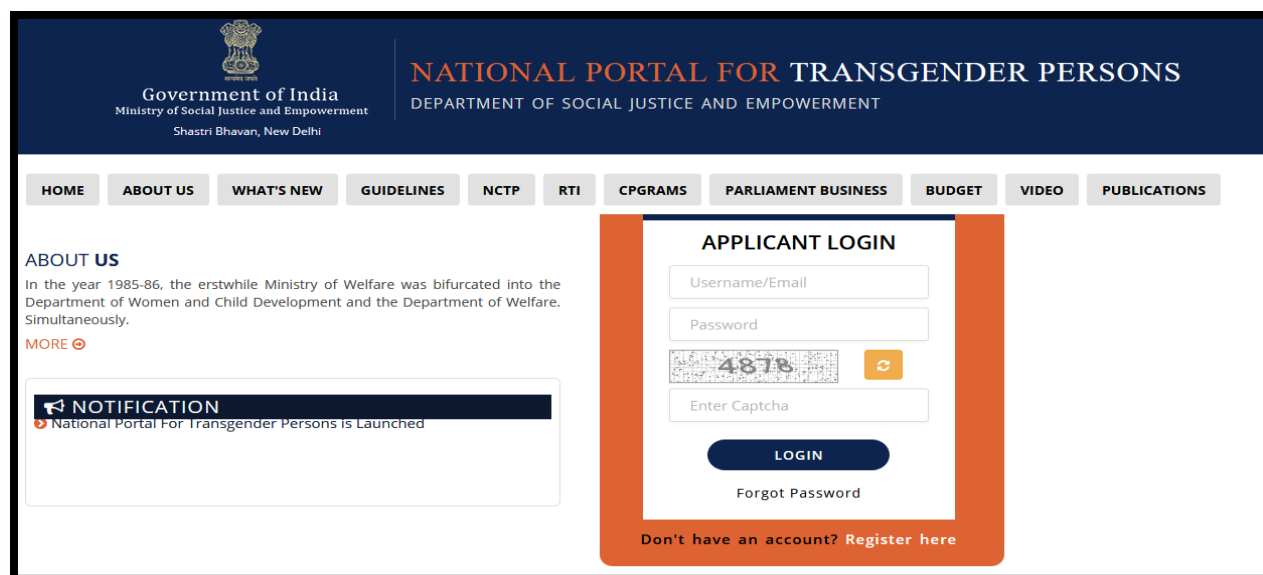
User manual

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1. Homepage

This is the Home page of the Website

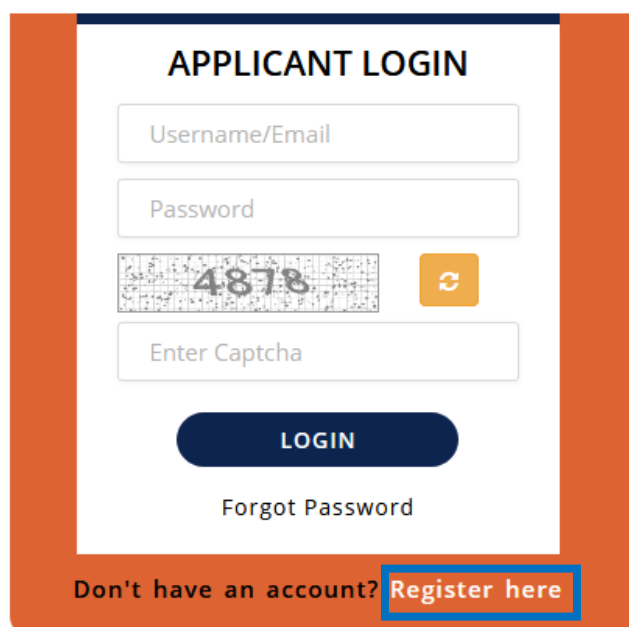
Link: <http://transgender.dosje.gov.in/>



The screenshot shows the homepage of the National Portal for Transgender Persons. The header features the Government of India logo and the text "Government of India, Ministry of Social Justice and Empowerment, Shastri Bhavan, New Delhi". The main title is "NATIONAL PORTAL FOR TRANSGENDER PERSONS" under the "DEPARTMENT OF SOCIAL JUSTICE AND EMPOWERMENT". A navigation menu includes links for HOME, ABOUT US, WHAT'S NEW, GUIDELINES, NCTP, RTI, CPGRAMS, PARLIAMENT BUSINESS, BUDGET, VIDEO, and PUBLICATIONS. The "ABOUT US" section provides a brief history of the department. A notification box states "National Portal for Transgender Persons is Launched". The "APPLICANT LOGIN" section contains fields for Username/Email, Password, and a Captcha (4878), with a "LOGIN" button and a "Forgot Password" link. A "Register here" link is also present at the bottom of the login box.

2. Login

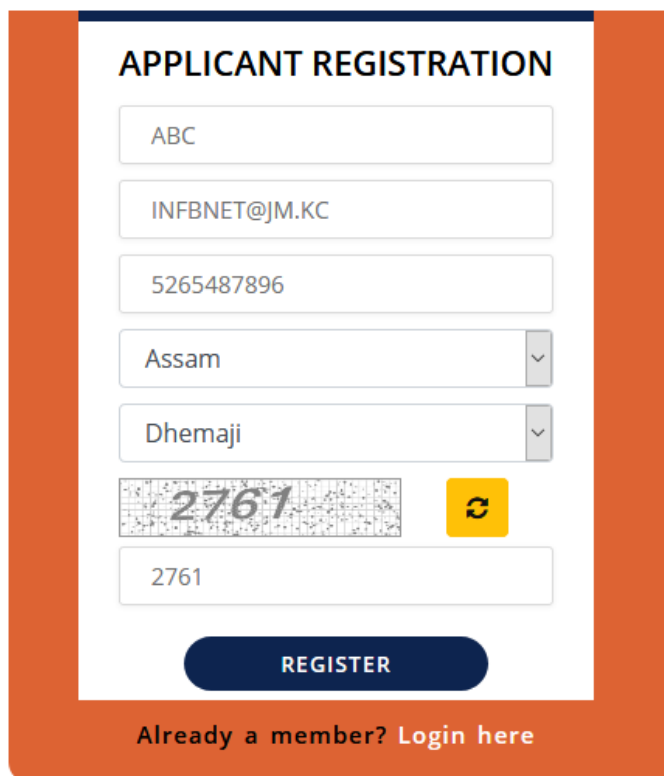
At the homepage, you are required to access the online Registration page.



This is a close-up of the "APPLICANT LOGIN" form. It includes input fields for "Username/Email", "Password", and "Enter Captcha" (with a captcha image showing "4878" and a refresh button). A "LOGIN" button is located below the captcha field, and a "Forgot Password" link is positioned below the button. At the bottom of the form, there is a "Don't have an account? Register here" link, where "Register here" is highlighted with a blue box.

For creating a new account, you need to click on the 'Register here'.

For any technical query kindly contact us at: [+91 7923268286](tel:+917923268286)



APPLICANT REGISTRATION

ABC

INFBNET@JM.KC

5265487896

Assam

Dhemaji

2761

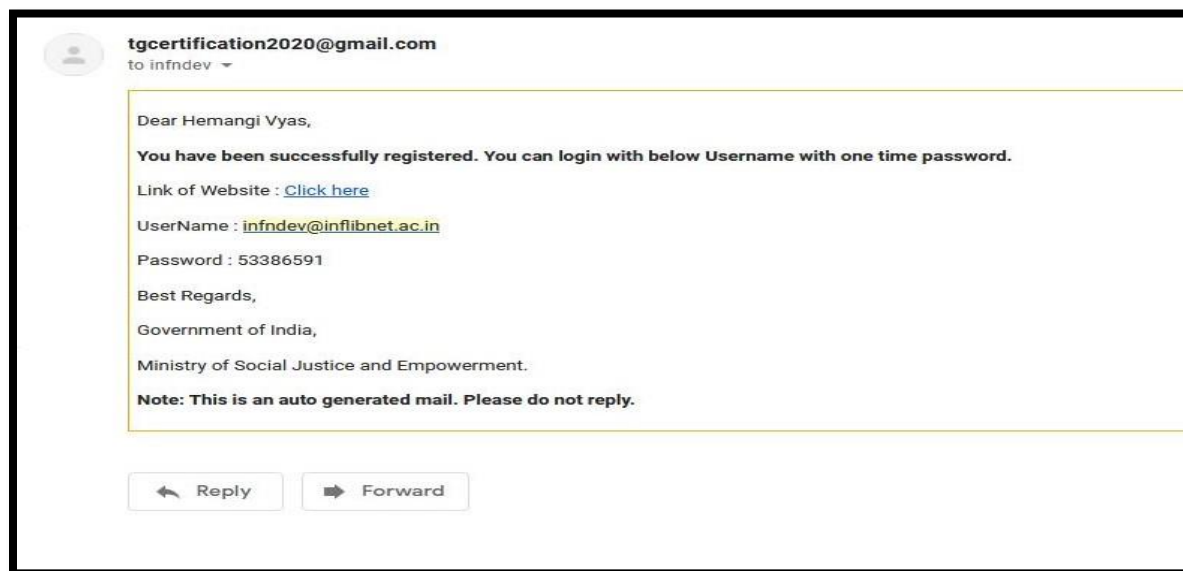
2761

REGISTER

Already a member? [Login here](#)

1. Type Name, Email ID, write 10-digit contact no.
2. Select state and district from the drop down menu.
3. Enter the **CAPTCHA** text and click on **REGISTER**.

On the successful registration, the system will send a confirmation with the credentials, by mail.



After this process you are required to login with the credentials that have sent through mail (i.e username/ Email ID, and Password) in the same portal. Enter the **CAPTCHA** text and click on **SIGN IN**.

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3. Dashboard



Government of India
Ministry of Social Justice and Empowerment

NATIONAL PORTAL FOR TRANSGENDER PERSONS
DEPARTMENT OF SOCIAL JUSTICE AND EMPOWERMENT

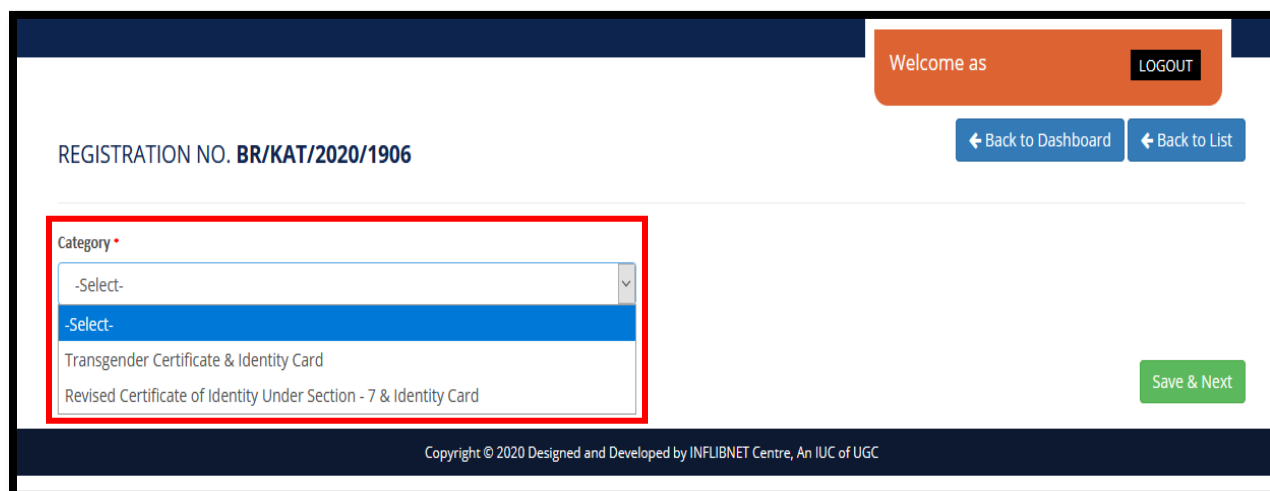
Welcome as **LOGOUT**

DASHBOARD

REGISTRATION NO. **BR/KAT/2020/1906**

New Application My Application Log Grievance

3.1 New Application



Welcome as **LOGOUT**

REGISTRATION NO. **BR/KAT/2020/1906**

← Back to Dashboard ← Back to List

Category •

-Select-

-Select-

Transgender Certificate & Identity Card

Revised Certificate of Identity Under Section - 7 & Identity Card

Save & Next

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On clicking 'New application' you will be redirected to the above mentioned page
Here, you can see two category i.e. for New and revised copy at drop down menu.

3.1.1. Transgender certificate & Identity card

REGISTRATION NO. **BR/KAT/2020/1906**

[← Back to Dashboard](#)
[← Back to List](#)

Category *

Transgender Certificate & Identity Card

Applicant State *

Bihar

Applicant District *

Katihar

Given Name (in Capital Letters) *

ABC

Changed/Chosen Name (in Capital Letters) *

XYZ

Which Name is to be Printed in Certificate *

Given

Parent/Guardian *

Parent/Guardian

E-mail *

infndev@infibnet.ac.in

Mobile *

1234567891

Gender Assigned at birth *

Male

Gender Requested in Application *

Transgender

Date of birth (Day/Month/Year) *

05-01-2021

Educational Qualification *

Educational Qualification

Source of income,the annual income *

Between Rs 1,00,001 and 3,00,000

- Select the state and district from the given drop down menu
- Enter your Given name and changed name in capital letters
- Select name which is to be printed in certificate(Given/Chosen)
- Enter your Parent's name and Contact number.
- Select Assigned gender and requested application from the drop-down menu.
- Mention your Annual income with Educational qualification
- Select your birth date from the box provided and you can select the date, month and year from the calendar.

Upload Document *:

Select Document

-Select-

-Select-

Aadhaar Card

Pan Card

Date of birth Certificate

election Voter Identity Card

Ration Card

Passport

Bank Passbook

MNREGA Card

Caste Certificate (SC/ST/OBC/Others)

Upload

Browse... No file selected.

Upload

Permanent Address Same as Correspondence address

Address *

- You are required to upload the appropriate document by selecting any one of the documents from the list.
- After, Click "Browse" button.

Upload Document *:

Select Document

Aadhaar Card

Upload

Browse... sample.pdf

Upload View

Add More

- The selected file will be uploaded with the image shown in your screen as given above.
- Click “Upload” button.
- On clicking on Add more button you can add more documents with image
- After uploading document you can view the same

Contact Details of the Applicant:

Address for Correspondence

Address *

City *

Pin Code *

Permanent Address

Address *

City *

Pin Code *

Same as Correspondence address

Save & Next

- You are required to enter the Permanent address
- Enter the Complete Address for communication including plot no/house no, name of road/ locality, landmark etc.
- **City:-**Mention your City/Town/Village name
- **Pin Code:-**Mention your valid Pin code no.
- After clicking on save & next button, you can see the below page

REGISTRATION NO. **BR/KAT/2020/1906** [← Back](#) [+ Add New](#)

Show **10** entries Search:

Srno	Category	Given Name	Chosen Name	DOB	Status	Created Date	Application No	Certificate	Icard	Action
1	Transgender Certificate & Identity Card	AS	GD	01-12-2020	Submitted	31/12/2020	BR/Kat/2020/1906-BR/Kat/2020/0315	-	-	View
2	Revised Certificate of Identity Under Section - 7 & Identity Card	AS	DG	01-12-2020	Submitted	31/12/2020	BR/Kat/2020/1906-GA/0/2020/0316	-	-	View

Showing 1 to 2 of 2 entries [Previous](#) **1** [Next](#)

3.2. My Activity log

Welcome as [LOGOUT](#)

Applicant Details [← Back To Dashboard](#) [← Back To List](#)

Category : Transgender Certificate & Identity Card		Applicant State : Bihar		Applicant District : Katihar	
Given Name (in Capital Letters) : AS		Changed/Chosen Name (in Capital Letters) : GD		Which Name is to be Printed in Certificate : AS	
E-mail : infndev@infibnet.ac.in	Mobile : 123	DOB : 01-12-2020	Gender Assigned at birth : Male	Gender Requested in Application : Transgender	
Educational Qualification : dfg		Source of income,the annual income : Under Rs 1,00,000		Proof Document : Aadhaar Card	
Address for Correspondence			Permanent Address		
Address df			Address df		
City fg	Pin Code 123456	City fg	Pin Code 123456		

Here, you can view your application details.

3.3. Grievance

The screenshot shows a web interface for filing a grievance. At the top right, a dark blue header contains the text 'Welcome as' and a 'LOGOUT' button. Below this, the main content area is titled 'GRIEVANCE' with a blue 'Back' button. The form consists of three required fields: 'Category' (a dropdown menu with 'Category 1' selected), 'Subject' (a text input field), and 'Message (brief Description)' (a larger text area). A green 'Submit' button is located at the bottom left of the form and is highlighted with a red rectangular border.

Here, if you have any grievance, you are required to select your category and mention your subject and message & submit it.
