Government of India
Ministry of Social Justice and Empowerment

SUPPORT FOR MARGINALIZED INDIVIDUALS
FOR
LIVELIHOOD & ENTERPRISE (SMILE)
NATIONAL PORTAL FOR TRANSGENDER PERSONS
DEPARTMENT OF SOCIAL JUSTICE AND EMPOWERMENT

Application process to apply for Scholarships

User Manual

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2	Registration & Login
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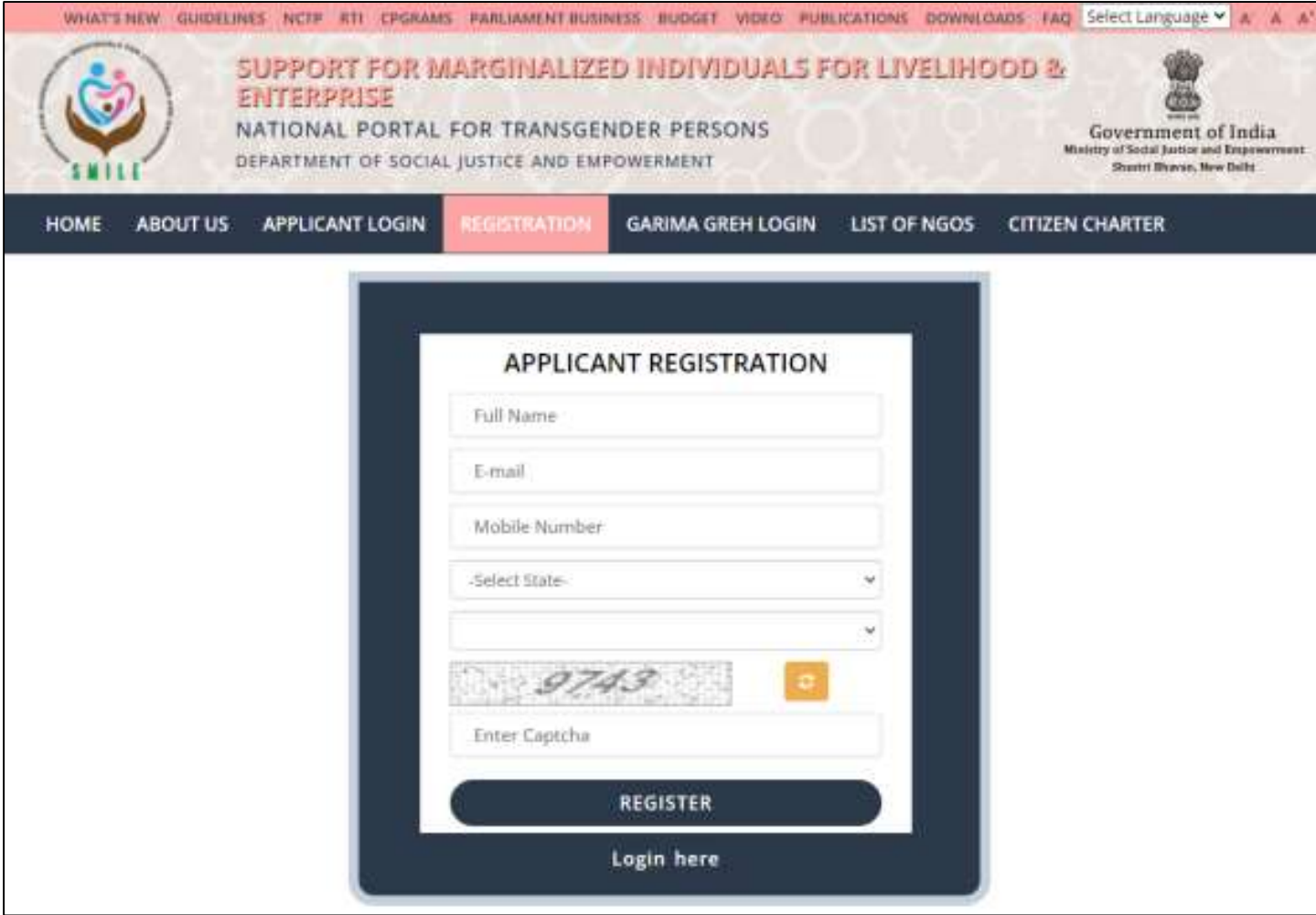
1. Home Page

- As shown below website homepage and respective link for website access, **Link: http://transgender.dosje.gov.in**

2.Registration & Login

- At the homepage, you are required to access the online "**Registration**" page

APPLICANT LOGIN

mhrd

....

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Enter Captcha

LOGIN

Forgot Password

Register here

For creating a new account, you need to click on the "**Registration**" and provide respective details.

- After registration you will receive login password for access of account to your registered email ID.
- After email received with password, you need to click on "**Application Login**" and "**Login**" with credentials

Note: **Already registered Applicant directly "Login" and Click on "Scholarship" to fill the details**

3. Dashboard

- After Login, you can see "**Dashboard**" with following options and you have to click on "**Scholarship**" for scholarship benefits.
- After click on "**Scholarship**" you can see **Education Level**

Dashboard (Scholarships)

Registration Number : BR/Kat/2020/1906

Financial Assistance in the form of scholarships to Transgender students studying in classes IX and above and at post matriculation or post-secondary stage and beyond that till post-graduation to reduce incidence of drop out and support their educational aspirations.
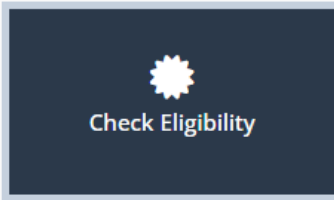
SMILE

- ➲ TG Certificate & Identity Card
- ➲ Scholarships
- ➲ Skill Development & training
- ➲ Grievance Redressal/ Communication

Check Eligibility

Secondary School (IX & X)

Senior Secondary (XI & XII)

Under-Graduation & Diploma

Post-Graduation

Track Application

Submitted Application
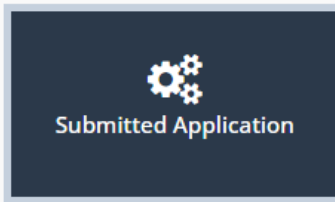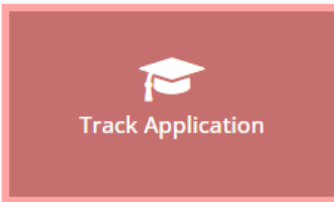
After checking the eligibility criteria, the applicant can apply under four categories namely 9th & 10th/ 11th & 12th/ UG & Diploma/ PG.

4.Steps of Application

- <mark>Step 1</mark> Please **select** which is applicable as per educational qualifications

- You can select **Educational** Level as per your qualification

REGISTRATION NUMBER : **BR/KAT/2020/1906**

SCHOLARSHIPS FOR SECONDARY SCHOOL (IX & X)

Education Level *

-Select-

-Select-
IX
X

Get Your Application Number

- <mark>Step 3</mark> After selection of educational level , you will get Application Number by clicking "**Get Your Application Number**"

REGISTRATION NUMBER : **BR/KAT/2020/1906**

SCHOLARSHIPS FOR SECONDARY SCHOOL (IX & X)

Education Level *

IX

Success!

Your application number is BR/KAT/2020/1906-PRE/FR/5.

OK

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← Back to Dashboard

LOGOUT
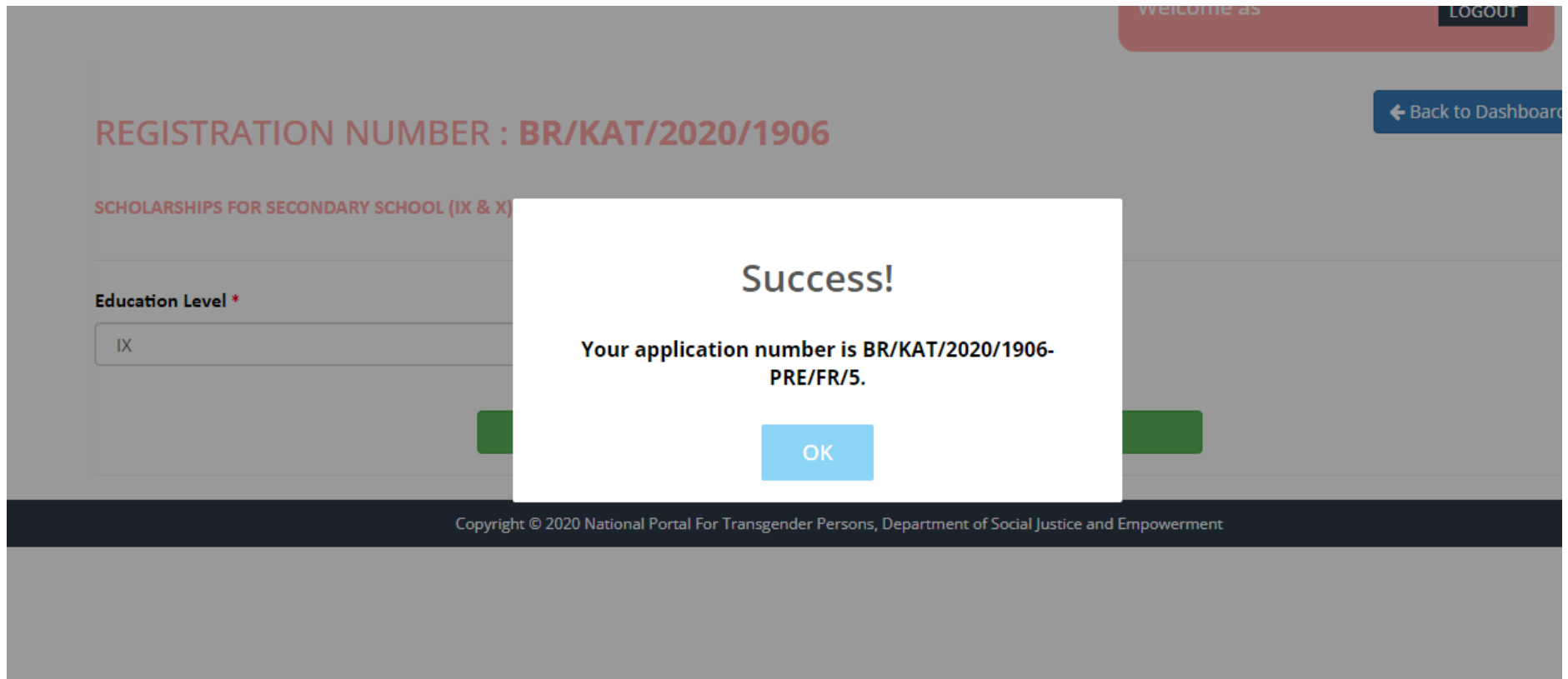
- <mark>Step 4</mark> After you got Application Number by clicking "**OK**" you can redirect to master application form where you have to fill details as per requirement mentioned.
    i. Profile
    ii. Education
    iii. Course details
    iv. Bank Details
    v. Document upload
    vi. Declaration

- **Carefully fill the following details step by step**

1. Profile Page Details

PROFILE	EDUCATION	COURSE DETAILS	BANK DETAILS	UPLOAD	DECLARATION

Application ID

BR/KAT/2020/1906-PRE/FR/5

Email ID

infndev@inflibnet.ac.in

Name of the student as specified in Transgender Certificate

RAMIYA

Birth Name of Student

AS

Date of Birth (Day/Month/Year)

12/01/2022

Mobile Number

070

Social Group

-Select-

State of residence

-Select State-

Percentage of marks from last academic year

Is availing any other scholarship

-Select-

Address for Correspondence

Address *

B-25 Shalimar Appartment, South Extension-2, New delhi-49

City *

Delhi

Pin Code *

110049

Permanent Address

☐ Same as Correspondence address

Address *

City *

Pin Code *

Father/Guardian Name

g

Mother Name

Aadhar Card Number

Annual family income

Type of School/Institute

-Select-

▌Other Details

Is orphan

-Select-

Is disabled

-Select-

Marital Status

-Select-

Parent's Profession

Save & Next

2.Education Page details

- As per requirement fill details of educational

PROFILE	EDUCATION	COURSE DETAILS	BANK DETAILS	UPLOAD	DECLARATION

Note :

1. The applicants are directed to upload the previous year marksheet of their school year wherein they were successfully promoted to the next grade.
2. The applicants are directed to convert their CGPA, GPA into percentage before uploading their marks on the system.

Add Educational Details

Sr No	Name of Examination Passed	Name of Board/University Attended	Name of Major Subjects opted	Year of Passing	Percentage	Marks obtained	Total Marks	Division	Marksheet	Edit	Remove
Education detail not added yet. Please click here to start filling education detail.										
Add Educational Details										

Next

3.Course details

- Fill the Name of school/institute and their details with reorganization

| PROFILE | EDUCATION | **COURSE DETAILS** | BANK DETAILS | UPLOAD | DECLARATION |

Details of School

Name of the School where admitted

Email ID

Telephone Number

Address of School

Is the School recognized?

-Select-

Save & Next

4.Bank details (Carefully fill the bank details)

| PROFILE | EDUCATION | COURSE DETAILS | **BANK DETAILS** | UPLOAD | DECLARATION |

Note :
1. The details provided should be complete and correct as the scholarship amount shall be credited to the bank account provided in this application.
2. The applicant must have an Aadhar enabled bank account to receive the scholarship amount.
3. The applicants must have a bank account with the name either as reflected in the Transgender Certificate (Chosen Name) issued from the National Portal for Transgender Persons or the given/birth name to avail the scholarship.
4. The complete Saving Bank Account number must be entered correctly. Students are suggested to get their account number verified by their concerned Bank Branch. If bank details entered by students are found incorrect and fails under Bank Validation, the scholarship amount will not be transferred, though the application is approved for scholarship.
5. If the applicant is minor, they should mandatorily open a student account in the name of the applicant which is Aadhar enabled.

▌Bank Details

Bank Name
-Select Bank Name- ▼

Bank Address

Account Number

Applicant name as mentioned in Transgender Certificate
-Select- ▼

IFSC Code

Is bank linked with Aadhar Card
-Select- ▼

Save & Next

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PROFILE	EDUCATION	COURSE DETAILS	BANK DETAILS	**UPLOAD**	DECLARATION

Transgender Identity Certificate:

(It should be issued through National portal for transgender person of the Ministry of Social Justice & Empowerment.)

[View]

Self-attested Previous year Mark Sheet, indicating that the applicant has secured not less than the qualifying marks in the last exam at higher secondary level attested by the School

[Choose File] No file chosen

Bonafide Certificate from School/Institute:

Click here to download common institute verification form (Annexure-I)
The students have to download a copy of the institute verification form and upload the certificate attested by the Institute/School.

[Choose File] No file chosen

Aadhaar Card:

(A Copy of Self Attested Aadhar Card of the Student)

[Choose File] No file chosen   [View] [Remove]

Migration :

(If the student has migrated or transferred from one school/institution to another.)

Did the candidate migrate or was transferred from one Institution to another within the prescribed course of study?

-Select-

Upload Certificate

[Choose File] No file chosen

State the reason of migration or transfer from one Institution to another

Same Institute/School ?

-Select-

Previous School/Institute Name	**Contact Number**	**Email**	**Address**

[Save & Next]

5. Document Upload

- In the **Document Upload sections** please be sure about your **Transgender Certificate & ID is already generated** without ID & certificate you cannot complete this process
- **Be sure you have scan/digital copy of details**
  - ✓ **Mark sheet**,
  - ✓ **Bonafide Certificate** (Annexure –I) which can be downloaded by student from portal itself and verified from school/institute authority
  - ✓ **Aadhaar card**
  - ✓ **Migration Certificate** (If student migrated from one school/institute to other)

6.Declaration Details

- Please be sure whatever you provided information is **correct** by declaring the details
- Upload Students **Passport Photo, Signature, and Parent/Guardian signature**
- Finally **Submit**.

PROFILE	EDUCATION	COURSE DETAILS	BANK DETAILS	UPLOAD	**DECLARATION**

Declaration:

- I am not availing any other scholarship for this purpose from any other sources.
- I shall abide by the terms and conditions for sanction of the merit-cum means based scholarship.
- I undertake, that if at any stage, it is found to the satisfaction of the sanctioning authority in the Ministry of Social Justice & Empowerment that the information given by me is false or if I violate the terms and conditions of the scholarship, the scholarship sanctioned to me, may be cancelled and the entire amount of scholarship will be refunded by me or recovered from me, apart from liability for such penal action as warranted by law.

☐ **I hereby declare that the information given in the application form is correct.**

Upload Photo of Candidate

| Choose File | No file chosen |

Remove

Upload Signature of Candidate

| Choose File | No file chosen |

Remove

Upload Signature of Guardian

| Choose File | No file chosen |

Place

Submit

5. Application Status

- After submitting application Student can see status of application also track application by using their login credentials

- Applicant can see submitted application

SUPPORT FOR MARGINALIZED INDIVIDUALS FOR LIVELIHOOD & ENTERPRISE
NATIONAL PORTAL FOR TRANSGENDER PERSONS
DEPARTMENT OF SOCIAL JUSTICE AND EMPOWERMENT

Government of India
Ministry of Social Justice and Empowerment
Shastri Bhavan, New Delhi

Welcome as   LOGOUT

← Back

ACTIVE APPLICATIONS

Show 10 ∨ entries   Search:

SrNo	Type of Scholarship	Type of Application	Education Level	Application Number	Status	Remarks	Action
1	Secondary School (IX & X)	Fresh	IX	BR/KAT/2020/1906-PRE/FR/1	Submitted		View

Showing 1 to 1 of 1 entries   Previous   1   Next

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REGISTRATION NUMBER. **BR/KAT/2020/1906**

Active Applications

Show [10 ▾] entries   Search: [　　　　]

SrNo ▲	Type of Scholarship	Type of Application	Education Level	Application Number	Changed/Chosen Name	Given Name	E-mail	Status	Action
1	Secondary School (IX & X)	Fresh	IX	BR/KAT/2020/1906-PRE/FR/1	RAMIYA	AS	net.ac.in	Submitted	View
2	Senior Secondary (XI & XII)	Fresh	XII	BR/KAT/2020/1906-POST/FR/3	RAMIYA	AS	net.ac.in	Not Submitted	✎ 🗑
3	Secondary School (IX & X)	Fresh	IX	BR/KAT/2020/1906-PRE/FR/5	RAMIYA	AS	net.ac.in	Not Submitted	✎ 🗑
4	Secondary School (IX & X)	Fresh	IX	BR/KAT/2020/1906-PRE/FR/15	RAMIYA	AS	net.ac.in	Not Submitted	✎ 🗑

6.Grievance/Communication

For any query related to scholarship we have provided following details

- For more information about eligibility criteria, requisite documents and process of application visit the Portal
  Call: 011-23386981
  Email: tgcertification2020@gmail.com